

# Approved Minutes OCPC 01-7-2019

Orland Comprehensive Plan Committee (OCPC)

APPROVED MINUTES

January 7, 2019

6:30 PM

Orland Community Center Conference Room

## 1. Attendance

John Bradford	X	Alvion Kimball	exc.
Karen Cote (Ex-officio)	X	Mike Malenfant	
Cheri Domina (Ex-officio)		Bart McGraw	X
Katie Greenman	X	Amber Poulin	X
John Greenman (Alternate)		Ed Rankin, Selectman	
Bart Hutchins	X	Les Stackpole, Selectman	
Dexter Johnson, Chair	X	Ralph Gonzales, Selectman	

## 2. Review/approve minutes of November 26 and December 10.

26 November and 10 December minutes were reviewed. Amber Poulin (AP) motioned for approval of both sets of minutes, John Bradford (JB) seconded the motion. Minutes approved by unanimous committee vote.

## 3. Chair Report

Dexter Johnson (DJ) updated the committee continued work with the Hancock County Planning Commission (HCPC). The follow up on chapters submitted and returned by the HCPC has lead to a list of billable hours for work done by the HCPC and all communication between the group and the Chair. Committee review of all chapters needs to continue so that completed chapters are reviewed and placed in a Final Chapters folder on Dropbox.

The committee was polled on completing our work on the Comprehensive Plan in-house. The committee approved of completing the work in-house and DJ will follow up with Selectman Lester Stackpole on drafting a document for the

Selectboard to note their approval for this in-house work. DJ also recommended a stipend for AP's work with the committee and Cheri Domina's work on formatting the chapters, retroactive to September 2018.

#### 4. Committee/Sub-Committee Assignments & Reports

a. Continue review of Housing (Amber P. Difficult edits and changes).

DJ made the recommendation to reconcile any remaining comments from Dropbox and that further changes may continue during the next phase of planning, the goals and objectives. Comments were reconciled and the chapter was moved into the Dropbox Final Chapters folder.

Karen Cote (KC) wanted to know when our completed chapters would be placed onto the Town's website? Katie Greenman(KG) suggested that chapter drafts be in place on the website before town meeting. Consensus that there needs to be an explanation or disclaimer on the draft nature of posted chapters.

All chapters need consistent formatting, therefore AP will send a PDF of each chapter to its author(s) for review of formatting.

b. Continue review of Transportation (pick-up at Survey and Analysis).

In Transportation part IVE. Analysis the committee reviewed and made changes as follows: name changes for businesses listed as major traffic concerns, the addition of traffic changes created by the new transfer station on Gray Meadow Road, there were multiple general spelling, grammatical, and formatting changes made within the chapter. The committee completed its review of this chapter and moved it into the Dropbox final chapters folder. AP will send KG the chapter to review for public posting.

c. Begin review of Public Facilities and Services Chapter (time permitting).

Stormwater management information will be moved into the Goals and Objectives sections for later review. DJ will add a paragraph in this same stormwater management section to reflect where/how stormwater management occurs via ordinances and the work of the town Road Commissioner. Under police protection, DJ will try to get updated information for Sheriff Department and State Police calls for 2017-2018.

Under education, Bart M. will try to update enrollment information.

Review of the chapter was halted at section (6) A.

d. Certify completed chapters.

As noted in parts a and b above, Housing and Transportation chapters were certified complete and moved into a final chapters folder.

5. New Business

No new business was introduced or discussed.

6. Old Business

- a. Consultant Services.
- b. Committee Membership.

7. Public Comments

No individuals were present to make public comments.

8. Board Comments

No other board comments were made.

9. Next meeting – Monday, 28 January, 2018, Orland Community Center room 21.

10. Adjourn